Waste Walk

Team Names: _____

Dept. Reviewed: _____ Date: _____

List each waste (inefficiency) found … use other sheets as needed.

Halting (Waiting)   1) _____
                      2) _____

Overproducing   1) _____
(Extra Work)   2) _____

Slips (Errors)   1) _____
                      2) _____

Processes   1) _____
(Non Value Added)   2) _____

Inventory   1) _____
(Excess or messy)   2) _____

Transportation   1) _____
                      2) _____

Action (Motion)   1) _____
                      2) _____

Lack of Employee   1) _____
Engagement   2) _____

How many idle people, carts, machines, beds did you notice: _____

How many people performing non value added activities: _____

Other comments/observations: _____

_____

_____

_____

_____